



2021-2022
District Council Meeting #1

TOASTMASTERS
INTERNATIONAL®

Call to order



Opening Remarks

Maki Matsumoto, District Director

DCM構成メンバーと役割

Article IX: District Council Composition

The District Council shall consist of the District Executive Committee, as defined in [Article XI\(a\)](#) hereof, and the Club President and Vice President Education from each Member Club in the District. These shall be the only voting members of the District Council, and references made in these administrative bylaws to “members of the District Council” shall mean only voting members.

Authority

The District Council shall serve as the administrative governing body of the District, operating with powers delegated to the District Council by the Toastmasters International Board of Directors and subject at all times to the ultimate direction of the Board of Directors and the [Articles of Incorporation](#), [Bylaws](#), [Policies](#), and decisions of Toastmasters International, and these administrative bylaws.

・・・Members of the District Council in attendance at the annual District conference are required to attend the annual District Council meeting.

この評議会はトーストマスターズインターナショナルの理事会により委任され、その最終決定、定款・内規・方針・管理細則に従い、ディストリクトの行政機関として機能するものとします。ディストリクト評議会メンバーで、年次ディストリクト大会に出席する者は、必ず年次ディストリクト評議会への出席も求められます。



Reading District Mission

District Mission

**We build new clubs and support
all clubs in achieving excellence.**

「私たちは新しいクラブを作り、
全てのクラブが卓越した成果を上げる支援をする」



Credential Report

AM Hirohiko Kashiwagi



Adoption of Agenda Adoption of Standing Rules

Agenda



2021-2022 District 76

District Council Meeting (DCM#1)

13:00 -16:00 Sunday, September 26th, 2021 Venue: Webinar

日本語アジェンダは2ページ目

Start	Time	Agenda	Presenters
12:40		Doors open / Set up	
13:00	(0:05)	Call to order Opening Remarks Reading the District Mission	DD Maki Matsumoto, DTM
13:05	(0:02)	Credential Report	AM Hirohiko Kashiwagi, DTM
13:07	(0:13)	Adoption of Agenda Adoption of Online Standing Rules Confirmation of Appointment District Officers	DD Maki Matsumoto, DTM AM Hirohiko Kashiwagi, DTM
13:20	(0:10)	2020-2021 Finance Report	PFM Kenshi Suzuki, DTM
13:30	(0:10)	2020-2021 Audit Report	Audit Committee Chair, Norihiro Mayama
13:40	(0:30)	District Strategy & Us DD Report Trio Report	DD Maki Matsumoto, DTM
	(0:25)	PQD Report	PQD Daisuke Kishi, PM5
	(0:10)	CGD Report	CGD Taka Miyawaki, DTM
	(0:10)	PRM Report	PRM Yuuki Uchida, DTM
14:55	(0:10)	Intermission (10 mins)	
15:05	(0:10)	Adoption of 2021-2022 Budget	DD Maki Matsumoto, DTM
15:15	(0:20)	Division Team Introduction(A-J)	Division Directors
15:35	(0:20)	Confirmation of Appointed Committee Chairs Include: -Preparatory Committee for D76 Reformation -2021-2022 Annual Conference Committees -2021-2022 District76 Leadership Committee (DLC)	DD Maki Matsumoto, DTM
15:55	(0:03)	Introduction of Committee Activity -Global Liaison Team	TM Yoshiko Kurisaki
15:58	(0:02)	New Business Announcement	DD Maki Matsumoto, DTM
16:00		Adjournment	

DD: District Director, PQD: Program Quality Director, CGD: Club Growth Director, AM: Administrative Manager, FM Finance Manager, PRM: Public Relation Manager, IPDD Immediate Past District Director,



2021-2022 District 76

ディストリクト評議会(DCM#1)

2021 年 9 月 26 日 (日曜) 13:00 -16:00 Venue: ウェビナー形式

Start	Time	Agenda	Presenters
12:40		ドアオープン	
13:00	(0:05)	開会 開会挨拶 ディストリクトミッション確認	DD 松本真紀, DTM
13:05	(0:02)	定足数確認	AM 柏木洋彦, DTM
13:07	(0:13)	アジェンダ確認 議事運営細則の確認 任命ディストリクト役員の確認	DD 松本真紀, DTM AM 柏木洋彦, DTM
13:20	(0:10)	2020-2021 会計報告	PFM 鈴木兼四, DTM
13:30	(0:10)	2020-2021 会計監査報告	2020-2021 監査委員長 眞山徳人
13:40	(0:30)	ディストリクト成長戦略 DD Report Trio Report	DD 松本真紀, DTM
	(0:25)	PQD Report	PQD 岸大介, PM5
	(0:10)	CGD Report	CGD 宮脇貴英, DTM
	(0:10)	PRM Report	PRM 内田勇輝, DTM
14:55	(0:10)	Intermission (10 mins)	
15:05	(0:10)	2021-2022 年度予算の承認	DD 松本真紀, DTM
15:15	(0:20)	ディビジョンディレクター・チーム紹介(A-J)	ディビジョン・ディレクターズ
15:35	(0:20)	任命委員会委員長の確認 -D76 分割準備委員会 -2021-2022 全国大会委員会 -2021-2022 D76 リーダーシップ委員会	DD 松本真紀, DTM
15:55	(0:03)	委員会・チーム活動紹介 グローバルリエゾンチーム(GLT)	チームリーダーTM 栗崎由子
15:58	(0:02)	新規議案 連絡事項	DD 松本真紀, DTM
16:00		閉会	

DD: District Director ディストリクト76ディレクター, PQD: Program Quality Director 教育担当ディレクター,
CGD: Club Growth Director クラブ担当ディレクター, AM: Administrative Manager 総務マネージャー,
FM Finance Manager 財務マネージャー, PRM: Public Relation Manager 広報担当マネージャー, IPDD
Immediate Past District Director 前期ディストリクトディレクター



***Adoption of Appointed
District Officers 2021-2022***

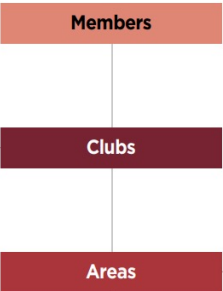
District Leadership Handbook



Map of Service To Members

Members are the heart and foundation of Toastmasters International. Below is a representation of each service level in support of the member.

Club Executive Committee
President
Vice President Education
Vice President Membership
Vice President Public Relations
Secretary
Treasurer
Sergeant at Arms
Immediate Past President



Area Council
(Recommended structure)
Area Director
Assistant Area Director
Program Quality
Assistant Area Director
Club Growth
Area Secretary
Club Presidents
Club Vice Presidents Education
Club Vice Presidents Membership

Division Council
(Recommended structure)
Division Director
Assistant Division Director
Program Quality
Assistant Division Director
Club Growth
Area Directors of the Division

Divisions

Districts

Region Advisors

Regions

International Officers
International President
International President-Elect
First Vice President
Second Vice President
Immediate Past International President

Board of Directors

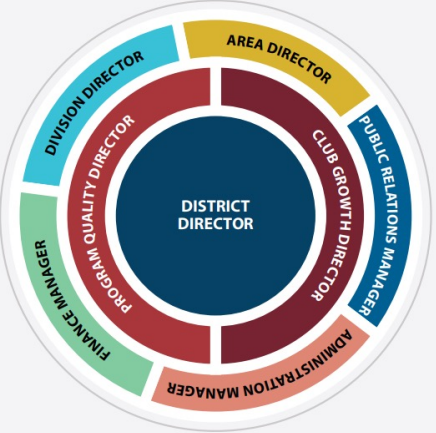
International Directors

World Headquarters

District Council
District Executive Committee
Club Presidents and Vice Presidents Education

District Executive Committee
District Director
Program Quality Director
Club Growth Director
Administration Manager
Finance Manager
Public Relations Manager
Division Directors
Area Directors
Immediate Past District Director

- District Director
- Program Quality Director
- Club Growth Director
- Administration Manager
- Finance Manager
- Public Relations Manager
- Division Director
- Area Director
- Region Advisor



While the Region Advisor role is a region-level position and not a District-level position, the Region Advisor is a primary resource for District leaders. Therefore, when information important to the Region Advisor role is mentioned, the Region Advisor icon appears.

District Leader Responsibilities

- Uphold the governing documents of Toastmasters International.
- Foster an atmosphere of enjoyment, teamwork, and dedication in the spirit of learning, growing, and achieving.
- Work to fulfill the District mission.
- Strive to achieve recognition in the Distinguished District Program.
- Prepare your successor to assume office.

District Leadership Resources

District Executive Committee Roles www.toastmasters.org/DistrictLeaderRoles
Toastmasters International District Recognition Program (Item 1490) www.toastmasters.org/1490

Need Help?

Check out our frequently asked questions available on the Toastmasters International website: www.toastmasters.org/Faq. In addition, you may contact World Headquarters for assistance with any questions or concerns: www.toastmasters.org/ContactUs.

District 76 Trio

PQD



Daisuke Kishi
Program Quality Director
教育担当ディレクター

DD



Maki Matsumoto
District Director
ディストリクト・ディレクター

CGD



Taka Miyawaki
Club Growth Director
クラブ担当ディレクター

Senior Officers 2021-2022



TM Hirohiko Kashiwagi
Administrative Manager
総務担当マネージャー



TM Noriko Takiguchi
Finance Manager
会計担当マネージャー



TM Yuuki Uchida
Public Relation Manager
広報担当マネージャー



TM Daniel Ross
Parliamentarian
パーラメンタリアン

IPDD Yusuke Ohashi



Division Directors and ADs



Division A Director
• Yoshiya Terai



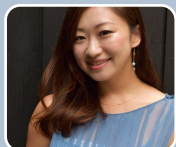
Division F Director
• Marc Yoshikawa



Division B Director
• Jin Sun



Division G Director
• Kumiko Matsumoto



Division C Director
• Mai Araki



Division H Director
• Harumi Sakai



Division D Director
• Kazuaki Inaba



Division I Director
• Masayasu Yano



Division E Director
• Shinji Watanabe



Division J Director
• Takashi Ito

All Area Directors will be introduced by Division Director at the introduction section



2020-2021 Finance Report

Kenshi Suzuki, DTM

Past District Finance Manager 2020-2021



2020-2021 Audit Report

Norihito Mayama

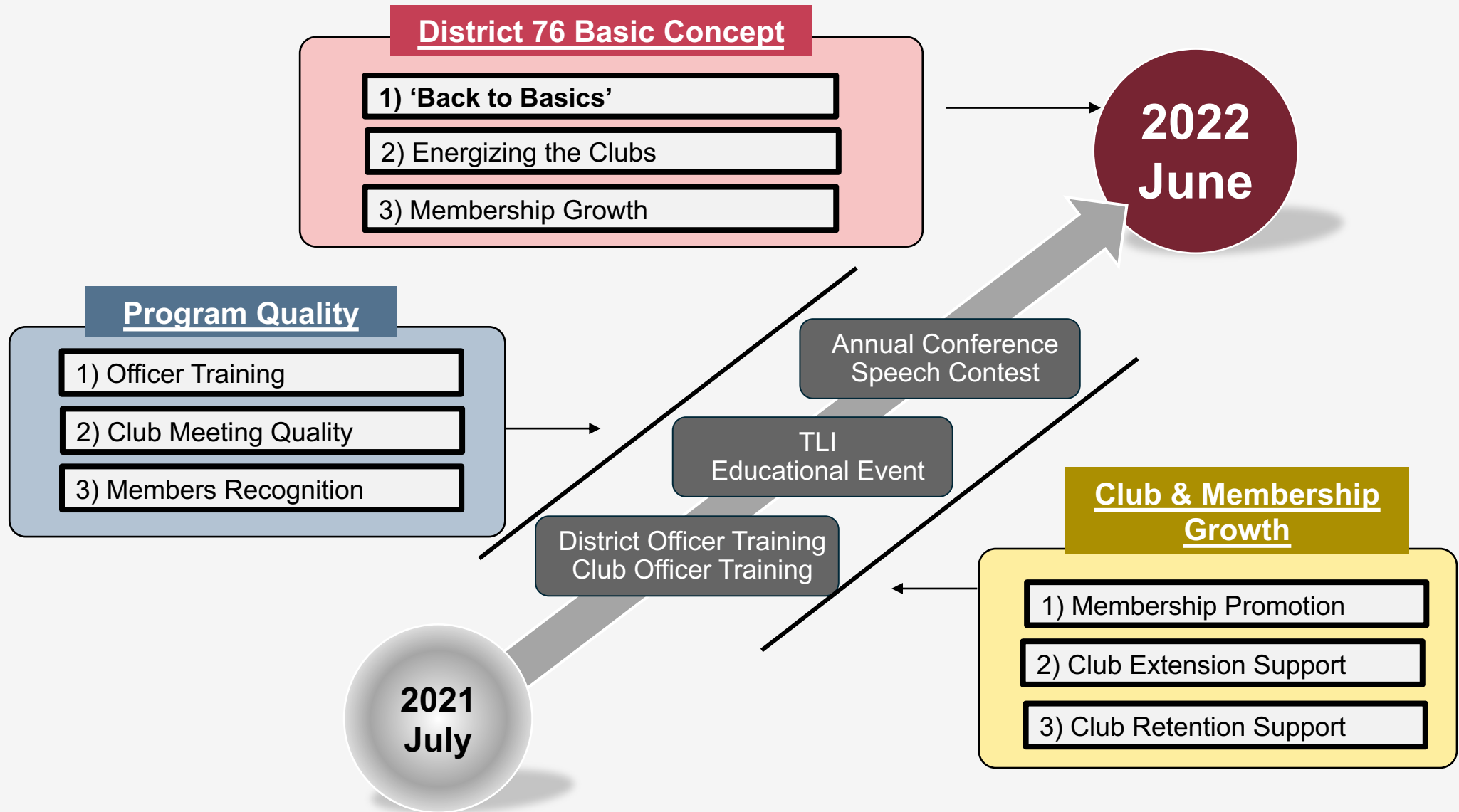
Past Audit Committee Chair 2020-2021



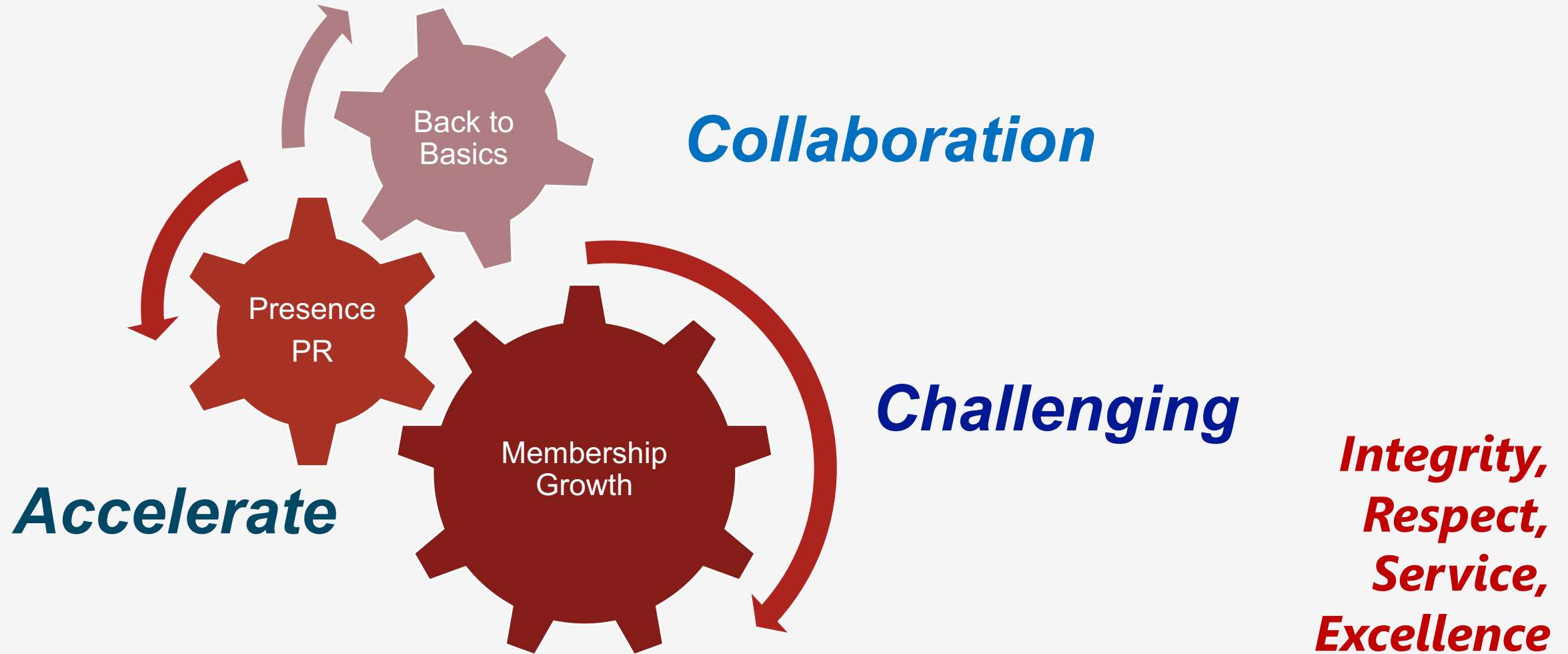
District 76 Strategy & Us DD Report

DD Maki Matsumoto, DTM

Plans and Visions for 2021-2022 D76



Accelerate Springs to Drive Growth of D76



Commitment: We aim at Distinguished District

District 76 Performance

0.45% Growth



Paid Clubs

Base	To Date
224	225

Goals

Distinguished
228
Select Distinguished
231
President's Distinguished
236
Smedley Distinguished
242

-92.26% Growth



Payments

Base	To Date
8,693	673

Goals

Distinguished
8,824
Select Distinguished
8,954
President's Distinguished
9,128
Smedley Distinguished
9,389

Setting
a Realistic Goal

0% of Clubs



Distinguished Clubs

Base	To Date
224	0

Goals

Distinguished
90
Select Distinguished
101
President's Distinguished
112
Smedley Distinguished
124

2020-2021 Summary and 2021-2022 Plan

- D76 has kept increasing the number of Clubs and paid members for years.
- It has been an extremely challenging year for all District Officer 2020-2021
- The number of clubs has slight increased in 2020-2021. However, the number of membership has decreased - **682 (341members)**
- As a consequences, the number of decreasing membership affects less operational capacity in each clubs.

2020-2021 Club Growth: +10clubs

- The number of clubs slightly increased in **224 clubs** by the end of June 2021.
- **We will extend another +7** new clubs in total **231** clubs (net) by June 30, 2022
- By raising brand awareness by PR team and take actions toward inviting cooperate clubs

2020-2021 Membership Growth: Base 9375 payment

- The number of the membership has decreased as **-682**, June 2021.
- 2021-2022 term, the base number is **8,693**
- **We are aiming to achieve +131** payment members
- Target club is **66** Clubs
- **Target 2-4 new members** at each clubs subject to DCP goals.
- By raising brand awareness by PR and enhancing extensive supports to low retention rate or small clubs by Directors

Toastmasters Districts



世界のトーストマスターズ・ディストリクト地図



Regions 1-9
(See detailed map
for district numbers)

Region 10
59, 71, 91, 95,
107, 108, 109, 110

Region 11
20, 74, 79, 94, 104,
105, 114, 116, 122-TC

Region 12
17, 69, 70, 72,
73, 87, 90, 112

Region 13
41, 51, 80, 82, 92,
97P, 98, 102, 120, 121

Region 14
67, 75, 76, 85,
88, 89, 93, 118

2020-2021

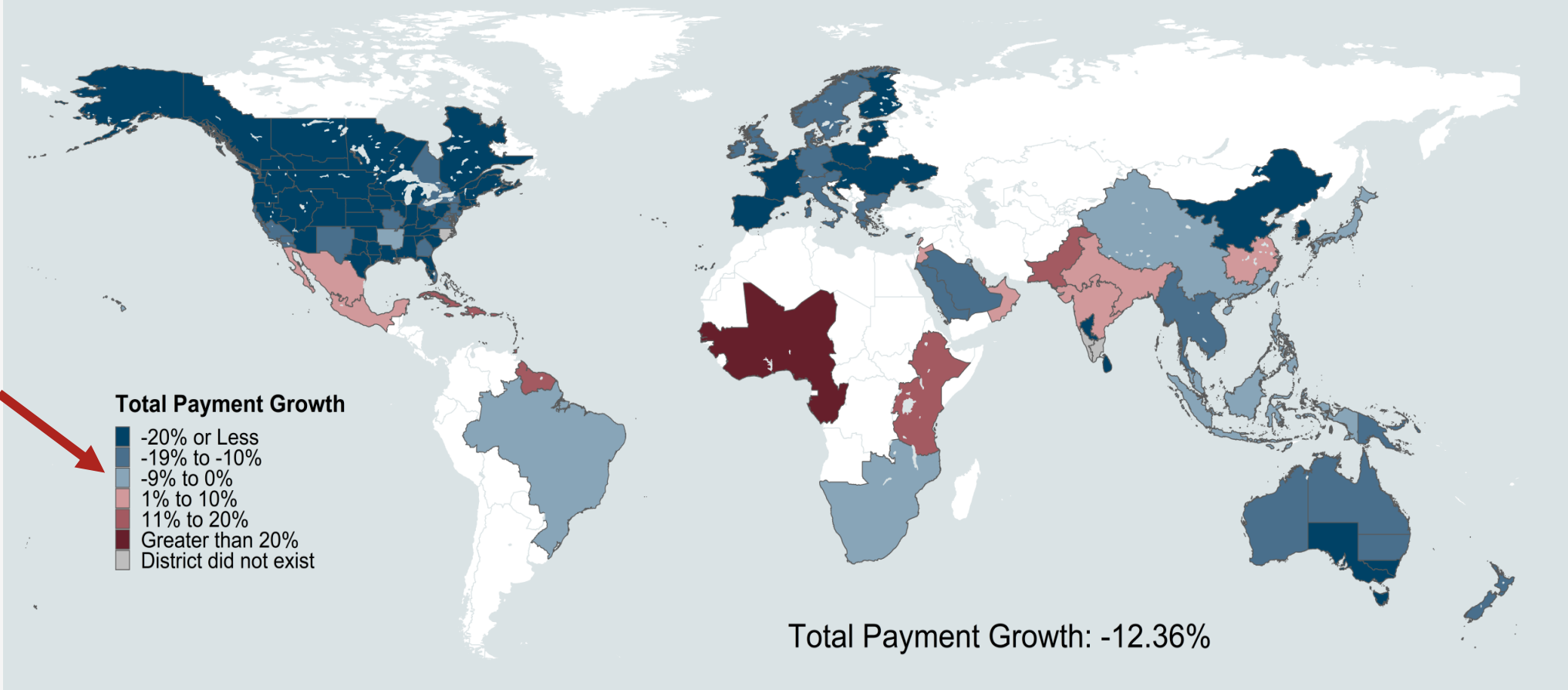
Effective July 1, 2020

Region 14



Total Payment Growth 2020–2021 to 2019–2020 by District

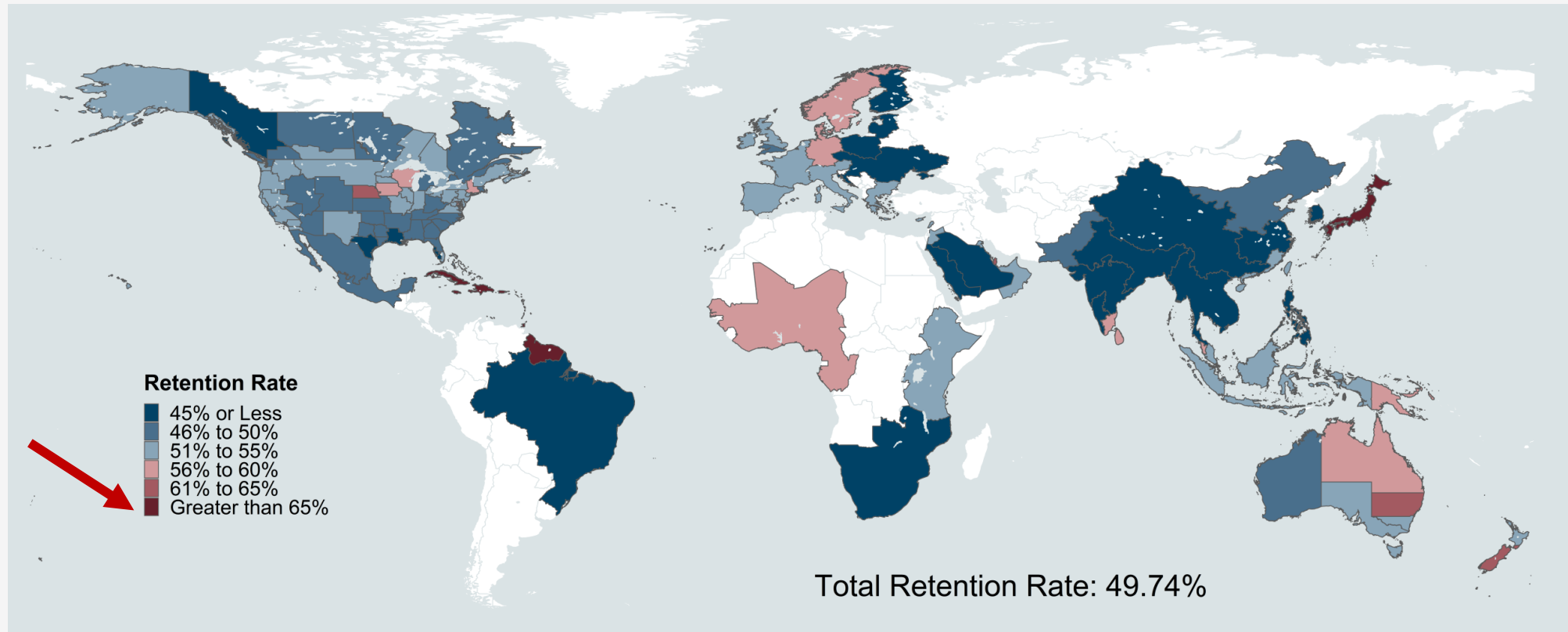
April



D76 Notable features

Annual Retention Rates by District as of April 1, 2021*

April 1, 2020 to March 31, 2021



*Final retention for the period will be available after May 2021 closes.

On common ground

Toastmasters International and Rotary International are two organizations with many commonalities, including:

- Long history
- Membership/club foundation
- Volunteer leaders
- Global reach and impact
- Helping people grow personally and professionally



DEC/DCM/Conference Schedule

Event	Schedule	Time
DEC #1	Sunday, July 4th, 2021	13:00~
COT #1	July-Aug 31th, 2021	13:00~
DEC #2	Sunday, Sept 5th, 2021	13:00~
DCM #1	Sunday, Sept 26th, 2021	13:00~
DEC #3	Sunday, Nov. 14th, 2021	13:00~
TLI (COT #2)	Nov 2021-Jan 2022 (TBD)	TBD
DEC #4	Sunday, Feb 6th, 2022	13:00~
DEC #5	Sunday, Apr 24th, 2022	13:00~
DCM #2	Sunday, May 15th, 2022	TBD
Annual Conference	May 14th -22th, 2022 (TBD)	TBD



2021-2022
District Annual Budget Summary
DD Report

Protocol 8.4

Protocol 8.4: District Fiscal Management

<https://www.toastmasters.org/leadership-central/governing-documents>

5. District Budget

The District Director, Program Quality Director, Club Growth Director, and District Finance Manager prepare the District budget between June 1 and August 31.

Before signing, the District Finance Manager will send the proposed budget to World Headquarters for initial review.

The District Director, Program Quality Director, Club Growth Director, and District Finance Manager must sign the reviewed District budget by September 30, certifying that they have participated in the preparation of the budget.

Under [Article XI](#), Section (a) of the District Administrative Bylaws, the District Executive Committee gives preliminary approval to the District budget and the District Director submits the budget to World Headquarters between September 1 and September 30.

DISTRICT BUDGET GUIDELINES

District funds may be used only for:

- District and club officer training Club building
 - Club rescue
 - Membership growth
 - Promotion of Toastmasters International educational programs within clubs
 - Communication within the district, including district newsletters, directories or web site
 - Administrative supplies and district management materials
 - Awards and recognition
 - Authorized district officer travel to officially recognized conferences and meetings.
 - District conferences, other district meetings, and speech contests.
-
- The first item on this list – district and club officer training – as the most important.

District Budget Expense Limits by Category

District Budget Expense Limits by Category

Districts' budgets must provide full funding in the categories of marketing, education and training. In order to achieve these goals, the maximum expenses allowed for each budget area are as follows: >表参照

As you prepare the budget, remember that district funds are **NOT** to be used for:

- Payment of charter fees
- Payment of any club's dues
- Payment to speech contestants attending the International Convention

2021-2022 D76 Annual Preliminary Budget Summary

Maximum Expense Type	2021-21 Budget	%	Policy Max
Education and Training	1,569,745	15.0%	15.0%
Marketing Outside Toastmasters	1,046,497	10.0%	10.0%
Club Growth	1,569,745	15.0%	15.0%
Public Relations	1,046,497	10.0%	10.0%
Recognition	2,092,993	20.0%	20.0%
Travel	1,046,497	10.0%	25.0%
Lodging	523,248	5.0%	15.0%
Food and Meals	-	0.0%	15.0%
Speech Contest	523,248	5.0%	5.0%
Administration	1,046,497	10.0%	10.0%
Total Membership Dues	10,464,966	100.0%	100%



District 76 Strategy & Us Trio Report

***‘Online Humorous Speech Contest
2021-2022’***

Online District speech contest :
Humorous speech contest on 2021-2022 Annual Conference



LIFE IS
SO MUCH
EASIER
WITH A SENSE
OF **HUMOR**

Contest Steering Committee (Cabinet Member)

コンテスト準備委員会

Trio

DD	Maki Matsumoto
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Committee Chair

Daisuke Kishi

CGD	Taka Miyawaki
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Senior Officers

PRM	Yuki Uchida
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AM	Hirohiko Kashiwagi
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FM	Noriko Takiguchi
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Division Directors

Division A	Yoshiya Terai
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Division B	Jin Sun
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Division C	Mai Araki
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Division D	Kazuaki Inaba
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Division E	Shinji Watanabe
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Division F	Marc Yoshikawa
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Division G	Kumiko Matsumoto
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Division H	Harumi Sakai
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Division I	Masayasu Yano
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Division J	Takashi Ito
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Area Directors

Division A	Area 11 – 16
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Division B	Area 21 – 27
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Division C	Area 31 – 36
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Division D	Area 41 – 46
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Division E	Area 51 – 56
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Division F	Area 61 – 66
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Division G	Area 71 – 74
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Division H	Area 81 – 85
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Division I	Area 91 – 96
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Division J	Area 101 -103
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IPPD

IPDD	Yusuke Ohashi
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- コンテストの教育的価値
- 意義・開催目的
- 運営にまつわる負担
- 問題解決へ

What
Why
Contest?

- 開催のタイミング
オンラインまたは
in-person

Who
When
Where?

Which
Why?

How
could we
manage?

- コンテスト種類
- 選択の理由
- 新入会員参加の価値

- 運営にまつわる負担軽減
- できない理由・できる理由
- 問題解決へ

可能性を探る
Challenging

Main Point

- コンテストの教育的価値
- 意義・開催目的
- 運営にまつわる負担
- 問題解決へ

What
Why
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- 開催のタイミング
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Where?

- コンテスト種類
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Which
Why?

How
could we
manage?

- 運営にまつわる負担軽減
- できない理由・できる理由
- 問題解決へ

可能性を探る
Challenging

Main Point

コンテストルールブック・ウェブサイト抜粋と確認 (What & Why)

教育的意義と開催目的

スピーチコンテストはトーストマスターズ教育プログラムの重要な部分です。

スピーチコンテストはトーストマスターがスピーチ体験を積む機会を提供するだけでなく、優れたスピーチを聞くことにより、多くの学びの機会を得ることができます

>「スピーチコンテストルールブック」はじめに、より

「スピーチコンテストはトーストマスターズの伝統です。毎年多くのディストリクトで、何千人ものトーストマスターがユーモラス、論評、トールテイル、テーブルトピックコンテストで競い合っています」

> TIのウェブサイトより

「ユーモラススピーチコンテスト」は、ルールブックにおいて、論評スピーチコンテスト、テーブルトピックスピーチコンテスト、ほら話スピーチコンテストとともに、トーストマスターズインターナショナルの**正式なスピーチコンテストイベントとして認められ、サポートされています**。ディストリクトがスピーチコンテストを開催する場合、すべてのコンテストはルールブックによって実施されます。>「スピーチコンテストルールブック」より

開催目的と意義：今期のディストリクト目標「クラブの活性化」を狙いとする

- ・コンテストに関連付けたワークショップを開催し、学びの幅を広げる
- ・より円滑なコミュニケーション能力を開発するための幅広い教育機会の提供
- ・新入会員メンバー活躍の場を提供することでクラブの活性化を図る



Significance and prerequisite of the Humorous Speech Contest:

スピーチコンテストの教育的意義(抜粋) Contest Rule Book and Website (**What & Why**)

- **Speech contests are an important part of the Toastmasters educational program.** They provide an opportunity for Toastmasters to gain speaking experience, as well as an opportunity for other Toastmasters to learn by observing proficient speakers.
- >quoted from 'Speech Contest Rule Book', Introduction
- **'Speech contests are Toastmasters tradition. Each year, thousands of Toastmasters compete in the Humorous, Evaluation, Tall Tales, and Table Topics consist in many other District.'** >quoted from TI website
- 'The Humorous Speech Contest' is recognized and supported as a formal speech contest event at Toastmaster International, like the Evaluation Speech Contest, Table Topic Speech Contest, and Tall Tale Speech Contest according to the rule book.
- **If the District holds a speech contest, all contests will be conducted by the rulebook.**
>quoted from 'Speech Contest Rule Book'
- Aiming for the district goal of this term, "Energizing the club"
- Hold workshops related to the contest to broaden the range of learning experience

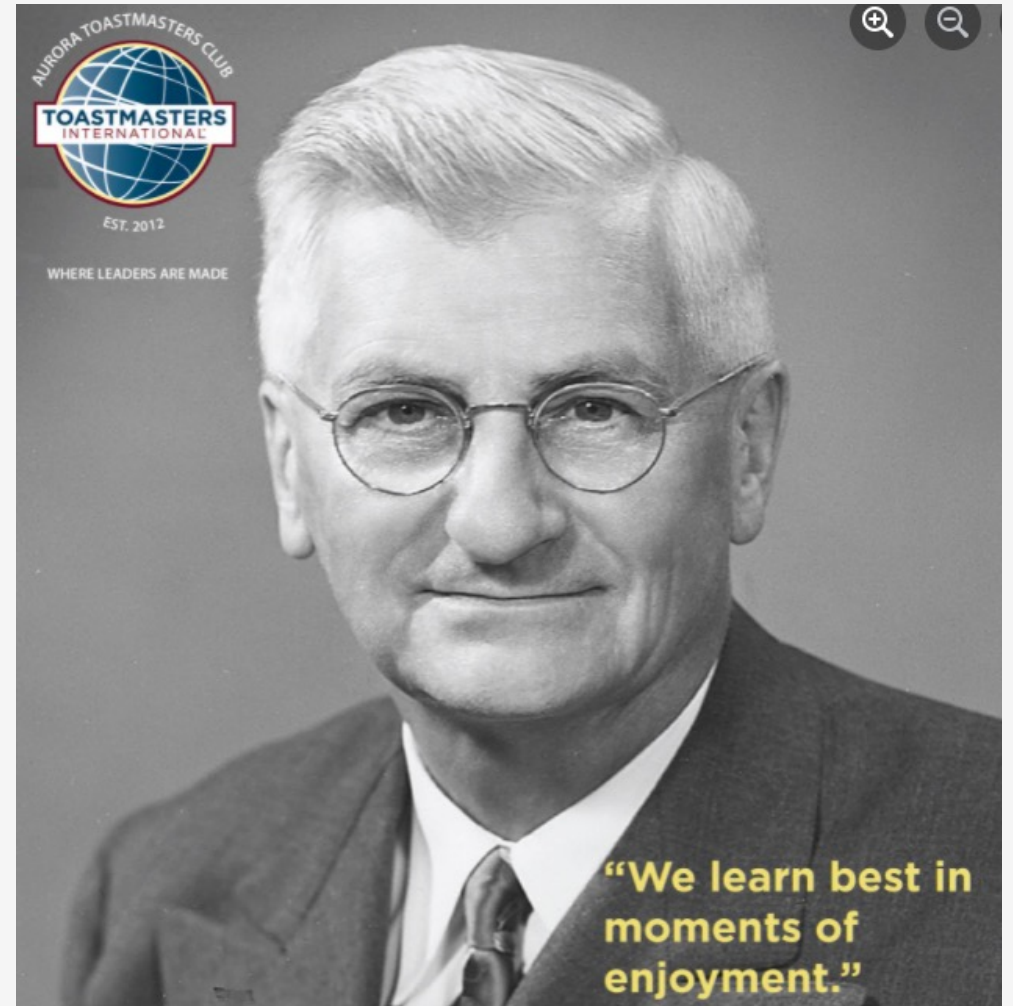


スメドリー博士の言葉

“We Learn Best in Moments of Enjoyment.”

Dr. Ralph Smedley

Why Humorous?



- コンテストの教育的価値
- 意義・開催目的
- 運営にまつわる負担
- 問題解決へ

What
Why
Contest?

- 開催のタイミング
- オンラインまたは
in-person

Who
When
Where?

PQDセッション
で説明

- コンテスト種類
- 選択の理由
- 新入会員参加の価値

Which
Why?

How
could we
manage?

- 運営にまつわる負担軽減
- できない理由・できる理由
- 問題解決へ

Main Point

PQD will announce... (Who/Where/How)

Eligibilities for participation: 参加資格 (Who)

- Being good standing as a member 会員としてグッドスタンディングであること
- **No eligibility reached CC # 6 or Pathways L.2. パスウェイズの修了条件なし！新人も優勝する可能性があります！**

Schedule: 想定スケジュール (When/Where)

- At its discretion within the division to hold the contest up to the division level.
- ディビジョンレベルまでのコンテストスケジュールは**ディビジョンの裁量による**
(クラブレベルとエリアレベルは言語ごと、またはコンテストごとに日程を分ける等の工夫)
- Online District Annual Conference scheduled for mid-May ディストリクト大会は、5月中旬の1週間を予定

For smooth operation: 円滑な運営に向けての施策 (How)

- “Contest-related training” will be held on TLI conducted by PQD. Non-officers are also welcome to participate. PQD主催のトーストマスターズインターナショナル・リーダーシップ・インスティテュートにて「コンテスト関連トレーニング」を実施。役員以外の会員も参加を奨励する
- **Cross-cutting and flexible role assignment** by member registration. 運営希望者登録によって、横断的で柔軟な役割のアサインを実現する

Background Information 手続き

(1) District Procedure はDEC1の承認に従う(ポリシー6.0)

- ・本来はDEC1の採決事項であるが、今年度は(2)の理由により、DEC2に持ち越すことをDEC1で報告
- ・インターナショナルへは連絡・確認済み
- ・例年がない通達: Online開催またはIn-person開催を7月末までにインターナショナルへの報告が求められた

(2) コンテスト準備委員会にて、約2ヶ月に渡り様々な観点からテーマコンテストの採用について議論されてきた

(3) DEC#2における承認が最短スケジュール

以上により、District ProcedureはDEC2で採決を行い承認された

District Procedures

District Procedures (District 76, 2021-22)

In accordance with the requirements as explained in DISTRICT PROCEDURES on DISTRICT LEADERSHIP HANDBOOK, agreed on these procedures, **which needed to be approved by World Headquarters.**

E. Others

Other District procedures may be added when the DEC adopts them and confirmed by World Headquarters.

E. その他

その他のディストリクトプロシージャについては、ディストリクト執行役員会議で採択され、トーストマスターズインターナショナルにより承認された際に追加される。

Policy 6.0: スピーチコンテスト

1-B 各ディストリクトは、毎年 3 種類までの英語スピーチコンテストを開催することが可能です。ディストリクトディレクターはいずれのコンテストを開催するか提案することができ、期初のディストリクト役員会(DEC)での承認に従います。

1-C 各ディストリクトは、毎年4種類までの英語以外の言語によるスピーチコンテストを開催することが可能です。ディストリクトディレクターはいずれのコンテストを開催するか提案することができ、期初のディストリクト役員会(DEC)での承認に従います。

D. 全てのディストリクトレベルのスピーチコンテストは、年次ディストリクト大会（いわゆる「全国大会」）のみで開催されることとする。

Policy 6.0: Speech Contests

1. Toastmasters International recognizes and supports the following official speech contests: International, Evaluation, Humorous, Table Topics, Tall Tales, and Video (only for members of undistricted clubs). No other contest types, showcases, etc., shall be conducted by Districts.
 - A. Districts must conduct the International Speech Contest. The International Speech Contest shall only be conducted in English.
 - B. Districts may conduct up to three (3) additional English speech contests each year. The District Director recommends which contests are to be conducted, subject to the approval of the District Executive Committee, at its first meeting of the program year.
 - C. Districts may also conduct up to four (4) non-English speech contests each year. The District Director recommends which contests are to be conducted, subject to the approval of the District Executive Committee, at its first meeting of the program year.
 - I. Each of these contests is conducted in a language selected by the District Director and approved by the District Executive Committee.
 - II. A non-English contest may be conducted using the rules of the International Speech Contest. Such a contest shall be titled using the name of the language. For example: Chinese Speech Contest.
 - III. Non-English contests shall not continue beyond the District level.
 - D. All District-level speech contests are conducted only at the annual District conference.

1. Speech Contest Policy

- A. Toastmasters International recognizes and supports the following official speech contests: International, Evaluation, Humorous, Table Topics, Tall Tales, and Video. No other contest types, showcases, etc., can be conducted by Districts (including Areas and Divisions).
1. Districts (including Areas and Divisions) **must conduct the International Speech Contest.** The International Speech Contest must only be conducted in English.
 2. Districts (including Areas and Divisions) **may conduct up to three (3) additional English speech contests each year.**
 3. Districts (including Areas and Divisions) **may also conduct up to four (4) non English speech contests each year.**
 - a) Each of these contests is conducted in a language selected by the District Director and approved by the District executive committee(DEC).
 - b) **Non-English contests are optional and may be conducted as Evaluation, Humorous, Table Topics, or Tall Tales contests, or using the rules of the International Speech Contest.**
 - c) **Non-English contests must not continue beyond the District level.**
- B. **All District-level speech contests are conducted only at the annual District Conference.**

World Convention2021の決定事項

The Board of Directors made several decisions related to the safety and health of our members that directly impacts District activities. The decisions were communicated during the Board of Directors Briefing today. >Aug 24

1. All Districts have the option to conduct **the Annual District Conference online or in a hybrid format through the 2021-2022 program year.**
2. **All Districts must conduct** through the 2021-2022 program year. **the Annual District Council Meeting online**

以上、全国大会はオンラインまたはハイブリッド、DCM2はオンライン開催とする

Q&A Session



- *Q&A Session will be set at the end of PQD Report*
- PQD Reportの後に質問コーナーを設けます



*Next,
PQD Report
CGD Report
PRM Report*

Intermission (10mins)



Majority

TOASTMASTERS
INTERNATIONAL®

Adoption of District Budget
2021-2022

District Budget Expense Limits by Category

District Budget Expense Limits by Category

Districts' budgets must provide full funding in the categories of marketing, education and training. In order to achieve these goals, the maximum expenses allowed for each budget area are as follows: >表参照

As you prepare the budget, remember that district funds are **NOT** to be used for:

- Payment of charter fees
- Payment of any club's dues
- Payment to speech contestants attending the International Convention

2021-2022 D76 Annual Budget Summary

Maximum Expense Type	2021-21 Budget	%	Policy Max
Education and Training	1,569,745	15.0%	15.0%
Marketing Outside Toastmasters	1,046,497	10.0%	10.0%
Club Growth	1,569,745	15.0%	15.0%
Public Relations	1,046,497	10.0%	10.0%
Recognition	2,092,993	20.0%	20.0%
Travel	1,046,497	10.0%	25.0%
Lodging	523,248	5.0%	15.0%
Food and Meals	-	0.0%	15.0%
Speech Contest	523,248	5.0%	5.0%
Administration	1,046,497	10.0%	10.0%
Total Membership Dues	10,464,966	100.0%	100%

投票練習 *Voting Practice*



Approval for District 76 Annual Budget 2021-2022



Division Team Introduction

***Division Directors And
Area Directors A~J***

Division Directors and ADs



Division A Director
• **Yoshiya Terai**



Division F Director
• **Marc Yoshikawa**



Division B Director
• **Jin Sun**



Division G Director
• **Kumiko Matsumoto**



Division C Director
• **Mai Araki**



Division H Director
• **Harumi Sakai**



Division D Director
• **Kazuaki Inaba**



Division I Director
Masayasu Yano



Division E Director
• **Shinji Watanabe**



Division J Director
• **Takashi Ito**



Confirmation of Appointed Committee Chairs

All Committees 2021-2022

District

- Preparatory Committee for District76 Reformation
Chair DD Maki Matsumoto
- District Alignment Committee
Chair DD Maki Matsumoto
- District Leadership Committee (DLC)
Chair IPDD Yusuke Ohashi

Annual Conference

- Annual Conference Committee
Chair IPDD Yusuke Ohashi
- Speech Contest Steering Committee
Chair PQD Daisuke Kishi

District Extended Team

- Global Liaison Team
Leader: Yoshiko Kurisaki

PQD Committees

- Speech Contest Steering Committee
Chair PQD Daisuke Kishi
- Toastmasters Leadership Institute Committee (TLI)
Chair PQD Daisuke Kishi

CGD Committees

- Corporate Club Extension Committee
Chair: Ichiro Naito
- Community Club Extension Committee
Chair: CGD Taka Miyawaki
- Club Retention Committee
Chair: TBD
- Club Quality Committee
Chair: Hideo Temma

Audit Committee

- Chair: Hiroyuki Yamaguchi



***Preparatory Committee for
District 76 Reformation
2021-2022***



<i>Committee Name</i>	<i>Chair</i>
<i>Preparatory Committee for District 76 Reformation</i>	<i>Maki Matsumoto, DD</i>

Three-Years Plan for "District Sprit"-

- Currently, District 76 has **224 clubs** scattered over a wide area of the country, and it is finally at the stage of further optimizing and streamlining the operation of the branch.
 - Since 2000, when Japan officially became a Provisional District, **it has expanded eight times in the last 20 years.**
 - **Examples of multiple districts:** USA, Canada, Australia, New Zealand, United Kingdom, China, India
 - Given that the **District consists of more than 60**, 224 clubs are too many for optimal district management.
- **Transition preparation period is 2 years**
 - Last year 2020-2021 was in the midst of a covid and preparations were suspended.
 - In this term 2021-2022, we'd like to launch the "**Preparatory Committee for District76 Reformation**" for how to divide and determine the "ideal state".
 - Consider the optimal plan while evaluating **geographical factors, characteristics, advantages, disadvantages**, etc. Or is there any option not to divide the District?
 - In case of split, training of Trio and facing the decrease in financial aspects.
- Create a forum discussion to raise awareness
 - **2021-2022 Direction to take a resolution for District Reformation at DCM # 2**
 - **Appointment of two PQDs and CGDs and the preparatory for next two years. Two CGDs in the first year and two PQDs and CGDs in the second year...**

「ディストリクト分割」へ向けた3カ年計画

- 現在、日本のディストリクトには**224クラブ**が国内広範に点在しており、いよいよ支部運営をより最適化・効率化を図る段階にきている。
 - 日本が正式にProvisional Districtになった2000年から、この**20年で8倍の規模に拡大した**
 - 複数ディストリクトの例：米国、カナダ、オーストラリア、ニュージーランド、イギリス、中国、インド、サウジアラビア
 - **Districtは60クラブ以上**であり、224クラブは最適なディストリクト運営には多すぎる数である。
 - 今後もクラブ数が増えることを考慮するとあまり時間はない（コロナ渦でありながら2020年度ディストリクトを分割を行った他国の例も参考）
- 移行準備期間は2年間
 - **昨年2020-2021年度はコロナ渦中であって準備は中断している。今後は着手のための具体的な議論を行っていききたい**
 - 240クラブ以上に拡大した場合、国際本部から組織改革の推奨が入る
- 今期2021-2022年は、いかに分割するかに向けた「**Preparatory Committee for District76 Reformation**」を立ち上げ、「あるべき状態」を定めてゆきたい
 - 地理的要因、特性、メリット・デメリット等を評価しつつ最適な案を検討する（分割しないオプションはあるのか）
 - 分割した場合のトリオ育成、また分割による財務面での推移を踏まえた活動計画を立てる
- 議論の場を設けて意識を高め、醸成する
 - **2021-2022年 DCM#2の場でDistrict Reformationへ向けての決議を取る方向**
 - **そこから先はPQD・CGDを2名体制にして2年間の準備へ行くことは可能か（1年目 2名のCGD、2年目 2名ずつのPQD・CGDを充当させる）**

Appendix: DISTRICT ADMINISTRATIVE BYLAWS

Protocol 7.0 District Structure: Article 4 Reformed or Consolidated Districts: Part C which states:

- A. The Board reviews the status of Districts with more than 240 clubs every three (3) years, or sooner if necessary, to determine if reformation is in the best interests of Toastmasters International and the clubs.
- B. The Board may also consider consolidating a District with another District or Districts if it has fewer than 60 clubs.
- C. Any District with 200 or more clubs that wants to be considered for reformation may, after approval by a majority of the District Executive Committee, submit a letter of inquiry to the Chief Executive Officer for review with the Executive Committee. The Executive Committee provides its recommendation to the Board.
- D. If the Board approves the request or directs a reformation, the District Director appoints a reformation committee to conduct a detailed needs analysis that includes the following:
 - I. Map of proposed boundaries demonstrating that the reformed Districts will have no fewer than 100 clubs each
 - II. Number of clubs; club strength; growth trends; growth potential; population; education; languages spoken; and geographic influences, such as rivers, mountains, proximity of clubs to one another, and international borders, for both Districts
 - III. Reasons why the reformation is in the best interests of the members, the clubs, the Districts, and Toastmasters International
 - IV. Implementation strategy
 - V. Marketing plan projecting growth and identifying key market opportunities for both Districts
 - VI. Succession plan identifying qualified future leaders in both Districts
 - VII. Financial projections demonstrating the anticipated income and expense for both Districts
 - VIII. The needs analysis is submitted to the Chief Executive Officer for review with the Executive

- E. Two (2) years prior to reformation, the District elects two (2) Club Growth Directors, one (1) Program Quality Director and a District Director. One (1) year prior to reformation, the District elects two (2) Club Growth Directors, two (2) Program Quality Directors and one (1) District Director. In cases where two (2) or more Districts jointly reform or when one (1) District reforms into more than two (2) Districts, the Board will provide additional direction as needed.
- F. The District with the oldest surviving club within its boundaries will retain the original District number. The other District will receive the next sequential number available. The number will be communicated to the District leaders no later than July 1 of the year prior to reformation.
- G. District records through the reformation are retained by the original District. Copies of records essential to their proper administration are furnished to the newly formed District. Separate records are kept after the reformation.
- H. Once the reformation takes place, World Headquarters distributes funds in the original reserve account to the reserve accounts of the reformed Districts, according to the ratio of the number of membership payments made by clubs in each reformed District in the program year immediately preceding the reformation.
- I. Funds in local District bank accounts must be divided according to the ratio of the number of membership payments made by clubs in each reformed District in the program year immediately preceding the reformation. World Headquarters shall oversee the allocation of funds at the time the bank accounts are established for the new District.
- J. At any stage of the reformation process, Districts may be asked to submit a progress report to the Chief Executive Officer.
- K. Additional reformation requirements may be determined necessary by the Board due to special circumstances.



District Alignment Committee

2021-2022

<i>Committee Name</i>	<i>Chair</i>
<i>District Alignment Committee</i>	<i>Maki Matsumoto, DD</i>

To be announced at DEC#3 and 4.



District Leadership Committee 2021-2022 (DLC)

***DD Maki Matsumoto,
on behalf of, IPDD Yusuke Ohashi***

<i>Committee Name</i>	<i>Chair</i>
<i>District Leadership Committee 2021-2022 (DLC)</i>	<i>Yusuke Ohashi, IPDD</i>

DLC purpose

‘The District Leadership Committee (DLC) evaluates all candidates for District elected positions and nominates the best candidate(s).’

Basic Tasks

- **Identify and seek qualified candidates**
- Commit to meet on a regular basis to **conduct candidate assessments**
- Confirm that each candidate **meets the qualifications**
- Ensure the minimum number of candidates have been nominated for each of the required elective positions
- Present a report to the District Director at least six weeks prior to the District's Annual Business Meeting

Tentative Schedule

- Appointment of Committee Members – by 2021 Dec. 1st.
 - Must have equal representations of all Divisions.
- Call for candidate declarations – 2022 Jan. 10th (Tent.)
- Interviews of candidates: Jan. ~ Mar.
- Deadline for candidate declarations - 2022 Mar. 6th (Tent.)
- Report send to the DD – 2021 Mar. 20th (Tent.)
- Report sent to the DCM members – 2021 Apr. 3rd (Tent.)



PQD Committees 2021-2022

Daisuke Kishi, PQD

PQD Committees

Committee Name	Chair
Speech Contest Steering Committee (Cabinet)	Daisuke Kishi, PQD
Toastmasters Leadership Institute Committee (TLI)	Daisuke Kishi, PQD

Contest Steering Committee (Cabinet Member)2022

Trio

DD	Maki Matsumoto
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Committee Chair

Daisuke Kishi

CGD	Taka Miyawaki
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Senior Officers

PRM	Yuki Uchida
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AM	Hirohiko Kashiwagi
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FM	Noriko Takiguchi
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Division Directors

Division A	Yoshiya Terai
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Division B	Jin Sun
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Division C	Mai Araki
------------	-----------

Division D	Kazuaki Inaba
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Division E	Shinji Watanabe
------------	-----------------

Division F	Marc Yoshikawa
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Division G	Kumiko Matsumoto
------------	------------------

Division H	Harumi Sakai
------------	--------------

Division I	Masayasu Yano
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Division J	Takashi Ito
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Area Directors

Division A	Area 11 – 16
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Division B	Area 21 – 27
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Division C	Area 31 – 36
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Division D	Area 41 – 46
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Division E	Area 51 – 56
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Division F	Area 61 – 66
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Division G	Area 71 – 74
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Division H	Area 81 – 85
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Division I	Area 91 – 96
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Division J	Area 101 -103
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IPPD

IPDD	Yusuke Ohashi
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TLI Committee Member (PQD + Division Director + DD/CGD)

Trio

DD	Maki Matsumoto
Committee Chair	Daisuke Kishi
CGD	Taka Miyawaki

Senior Officers

PRM	Yuki Uchida
AM	Hirohiko Kashiwagi
FM	Noriko Takiguchi

IPPD

IPDD	Yusuke Ohashi
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Division Directors

Division A	Yoshiya Terai
Division B	Jin Sun
Division C	Mai Araki
Division D	Kazuaki Inaba
Division E	Shinji Watanabe
Division F	Marc Yoshikawa
Division G	Kumiko Matsumoto
Division H	Harumi Sakai
Division I	Masayasu Yano
Division J	Takashi Ito

Area Directors

Division A	Area 11 – 16
Division B	Area 21 – 27
Division C	Area 31 – 36
Division D	Area 41 – 46
Division E	Area 51 – 56
Division F	Area 61 – 66
Division G	Area 71 – 74
Division H	Area 81 – 85
Division I	Area 91 – 96
Division J	Area 101 -103



Club Growth Committees 2021-2022

Taka Miyawaki, CGD

Club Growth Committee

Committee Name	Chair
Club Extension Committee (Corporate)	Ichiro Naito, DTM
Club Retention Committee	Hideo Temma
Club Quality Committee (Community)	Taka Miyawaki CGD



Audit Committee 2021-2022



<i>Committee Name</i>	<i>Chair</i>
<i>Audit Committee 2021-2022</i>	<i>Hiroyuki Yamaguchi, DTM</i>

<i>Members</i>
<i>Yasunobu Higuchi, DTM</i>
<i>Hideyuki Ishii, TM</i>



Global Liaison Team ***2021-2022***

TM Yoshiko Kurisaki, Team Leader

TOASTMASTERS
INTERNATIONAL®

New Business



Announcement



Ending Remarks and Adjournment