

District 76

Minutes of the 2019-2020 District Council Meeting #2

2019-2020 年度 ディストリクト76 第2回評議会 議事録



Date: Sunday May 10, 2020 2020年5月10日 (日)

Venue: Zoom (Online) Zoom (オンライン)

Attendees: ☆ District Executive Committee Members

Immediate Past District Director	Katashi Ishihara				
District Director	Matthew D. Ownby	Program Quality Director	Yusuke Ohashi	Club Growth Director	Yukimasa Matsuda
PR Manager	Rieko Sato	Finance Manager	Akiko Endo	Administration Manager	Masato Ito
Division A Director	Takashi Tadooka	Division B Director	Emi Maruyama	Division C Director	Chris Cooper
Division D Director	Hideo Itadzu	Division E Director	Hitoshi Kawaguchi (absent)	Division F Director	Hiroyuki Yamaguchi
Division G Director	Naoki Yoshino	Division H Director	Yumiko Otsuka	Division I Director	Yohei Shimura
Division J Director	Kimochi Honno (absent)				

Area Directors (Total Number Only) 41 (Absent: 7)

☆ Club Presidents, Vice Presidents of Education (Total Number Only)

Total: 247

Division A	25	Division B	35	Division C	34
Division D	28	Division E	33	Division F	30
Division G	15	Division H	20	Division I	20
Division J	7				

☆ Appointed District Leaders

Logistic Manager	Masakazu Chindo	Webmaster	Takuji Hamano	Digital Marketing Manager	Arata Doi
IT Master	Kazuki Sakai	District Parliamentarian	Daniel Ross		

☆ Guest

2019-2020 Audit Committee Chair Norihito Mayama

Time	Agenda	Presenter
13:30	Call to Order The meeting began to call to order DD Ownby.	DD Matthew D. Ownby
13:31	Welcome / Opening Remarks DD Ownby presented welcome address.	DD Matthew D. Ownby
13:33	Reading of the District Mission DD Ownby presented district mission.	DD Matthew D. Ownby
13:34	Introduction of Committees, Role Takers and Senior Officers DD Ownby introduced Committees, Role Takers and Senior Officers Audit Committee Chair: Norihito Mayama Election Committee Chair: Hirohiko Kashiwagi Zoom Host: Masato Ito Zoom Co-Host: Shinji Watanabe Senior Officers (Each officer's names are shown attendees list).	DD Matthew D. Ownby
13:36	Certification of Quorum AM Ito certificated quorum. Total number of clubs was 217. The total number of club presidents, VPEs was 433. Quorum was 145(One-third of all club Presidents & VPEs). Registered attendance of club Presidents & VPEs was 247. The quorum was constituted. All attendance was 303 including District Executive Committee Members.	AM Masato Ito
13:37	Adoption of Standing Rules DD Ownby explained standing rules of the district council meeting. The standing rules were adopted by unanimous consent.	DD Matthew D. Ownby
13:38	Adoption of Agenda DD Ownby presented an agenda of the meeting. The agenda was adopted by unanimous consent.	DD Matthew D. Ownby
13:39	Adoption of Minutes of DCM#1 The minutes of last District Council Meeting (DCM#1, 2019-08-11) was presented in the Web site and shown in presentation. DD Ownby asked for any questions from those in attendance. No questions. The minutes were confirmed by all those in attendance.	DD Matthew D. Ownby
13:43	District Senior Officer Reports	
13:43	District Director Report DD Ownby reported with the slide. 2019-2020 Activity Report, Reformation D76 schedule and plan.	DD Matthew D. Ownby
13:54	Program Quality Director Report PQD Ohashi reported with the slide. 2019-2020 Activity Report; DEC, COT, TLI, Pathways, online contest	PQD Yusuke Ohashi
14:05	Club Growth Director Report CGD Matsuda presented the report for his project following slide including PR and Digital Marketing.	CGD Yukimasa Matsuda

2019-2020 Activity Report: club growth, member growth, radio campaign, digital marketing.

- 14:18 **Q&A** DD Matthew D. Ownby
DD Ownby asked for any questions to attendance. There was one question.
TM Oshimo asked about online marketing. CGD Matsuda elaborated that Digital Marketing Committee has been set as two-year term project and the objectives of this term are mainly the preparation so that we expect the fruitful results in the next term.
- 14:22 **Voting Procedure and Practice** DD Matthew D. Ownby
DD Ownby explained voting procedure using slide. Voting practice was held.
- 14:32 **Adoption of District Alignment Report 2020-2021** Chair: CGD Yukimasa Matsuda
Alignment Committee Chair Yukimasa Matsuda reported on the area alignment plan.
DD Ownby asked the objection. There was no objection. Moved to vote.
The alignment plan was adopted with a majority of votes.
The club alignment for 2019-2020 term will take effect on July 1st, 2020.
- 14:49 **Adoption of DCM Minutes Approval Committee** DD Matthew D. Ownby
PQD Ohashi moved the motion of the DCM Minutes Approval Committee Proposal.
DD Ownby asked for any questions from those in attendance. No questions.
DCM minutes approval committee was approved with a majority of votes.
- 14:58 **Report of District Leadership Committee** Chair: IPDD Katashi Ishihara
DLC Chair Ishihara reported on district leadership committee using slide as below.
1. Member's name of district leadership committee and activities.
2. Candidate's name of district officers 2020-2021
- 15:04 **Intermission**
- 15:14 **Election of District Officers for 2020-2021**
DD Ownby explained the election of district officers 2020-2021 using slide as below.
1. Election committee members
Chair: Hirohiko Kashiwagi, Div. A: Noriko Tsutsui, Div. B: Yoshihiro Kawano, Div. C: Nanami Oki, Div. D: Yuka Hayashi, Div. E: Shuhei Aoyama, Div. F: Kenshi Suzuki, Div. G: Kumiko Matsumoto, Div. H: Yukiko Nakashima, Div. I: Keiko Minatoya, Div. J: Hirofumi Kawamoto
2. Election procedure
(a) When multiple candidates (how to vote and invalid votes)
(b) When only one candidate (dispense with the secret ballot)
- Motion**
TM Bunzo Suzuki made a motion. The motion was " To dispense with the secret ballot for that single candidate."
The motion was carried.
- 15:25 **Election for District Director**
A candidate nominated by the District Leadership Committee : Yusuke Ohashi
This position was only one candidate. Yusuke Ohashi was elected for District Director.
- 15:28 **Election for Program Quality Director**
A candidate nominated by the District Leadership Committee : Naoki Yoshino
This position was only one candidate. Naoki Yoshino was elected for Program Quality Director.
- 15:31 **Election for Club Growth Director**
Two candidates nominated by the District Leadership Committee : Chris Cooper, Tomomi Matoba
This position had two candidates. Election was held by ballots.
- Teller's Report** (Election Committee Final Report)
- | | |
|-----------------------------|------------|
| Number of votes cast: | <u>260</u> |
| Needed to elect (majority): | <u>131</u> |
| Chris Cooper | <u>100</u> |
| Satomi Matoba | <u>160</u> |
| Invalid Votes/Abstain | <u>11</u> |
- Result: Satomi Matoba was elected for Club Growth Director.
- 15:39 **Election for Division A Director**
A candidate nominated by the District Leadership Committee : Hirohisa Takada
This position was only one candidate. Hirohisa Takada was elected for Division A Director.
- 15:42 **Election for Division B Director**
A candidate nominated by the District Leadership Committee : Yuka Kishigami
This position was only one candidate. Yuka Kishigami was elected for Division B Director.
- 15:46 **Election for Division C Director**
A candidate nominated by the District Leadership Committee : Daisuke Kishi
A floor candidate: Taishi Oda
This position had two candidates. Election was held by ballots.
- Teller's Report** (Election Committee Final Report)
- | | |
|------------------------------|------------|
| Number of votes cast: | <u>236</u> |
| Needed to ellect (majority): | <u>119</u> |

Daisuke Kishi	<u>176</u>
Taishi Oda	<u>60</u>
Invalid Votes/Abstain	<u>25</u>

Result: Daisuke Kishi was elected for Division C Director.

15:56 **Election for Division D Director**

A candidate nominated by the District Leadership Committee : Masayuki Tanaka
This position was only one candidate. Masayuki Tanaka was elected for Division D Director.

15:59 **Election for Division E Director**

A candidate nominated by the District Leadership Committee : Tey Kuan Chung
This position was only one candidate. Tey Kuan Chung was elected for Division E Director.

16:02 **Election for Division F Director**

A candidate nominated by the District Leadership Committee : Yuuki Uchida
This position was only one candidate. Yuuki Uchida was elected for Division F Director.

16:05 **Election for Division G Director**

A candidate nominated by the District Leadership Committee : Aki Yamane
This position was only one candidate. Aki Yamane was elected for Division G Director.

16:08 **Election for Division H Director**

A candidate nominated by the District Leadership Committee : Tomoko Maekawa
This position was only one candidate. Tomoko Maekawa was elected for Division H Director.

16:14 **Election for Division I Director**

A candidate nominated by the District Leadership Committee : Maki Matsumoto
This position was only one candidate. Maki Matsumoto was elected for Division I Director.

16:19 **Election for Division J Director**

A candidate nominated by the District Leadership Committee : Takashi Ito
This position was only one candidate. Takashi Ito was elected for Division J Director.

16:23 **Intermission**

16:28 **Adoption of DCM Minutes Approval Committee**

DD Matthew D. Ownby

DD Ownby presented DCM minutes approval committee members:

Committee Chair: Masato Ito Members: Emi Maruyama, Yumiko Otsuka, Noriko Tsutsui, Hiroyuki Yamaguchi
DCM minutes approval committee was approved .

16:34 **Finance Manager's Report**

DD Matthew D. Ownby

DD Ownby on behalf of FM Endo reported on current state of finance using slide.

1. Revenue
2. Expenses (Total District expenses)

DD Ownby asked for any questions from those in attendance.

TM Joe Peters asked where funds for the district budget comes from. DD Ownby explained Toastmasters International sends 25% of the membership dues collected at TI to the district. Reference: (<https://www.toastmasters.org/leadership-central/district-leader-tools/district-management/district-finance/finance-education/policy-and-protocol-changes-faq>)

16:46 **2019-2020 Mid-year Audit Report of Audit Committee**

Audit Committee Chair: Norihito Mayama

Audit Committee Chair Mayama reported on mid-year audit report using slide as below.

1. Purpose and Procedure
2. Result: Fair and no transaction error.

Audit Committee Chair Mayama asked for any questions from those in attendance. No questions.

16:51 **2021 Annual conference**

2021 Annual Conference Chair: Katashi Ishihara

2021 Annual Conference Chair Ishihara reported on 2021 Annual Conference using slide.

16:56 **New Business and Announcement**

DD Matthew D. Ownby

We had no new business.

16:57 **Outgoing District Director Remarks**

DD Matthew D. Ownby

DD Ownby presented closing remarks.

17:02 **Incoming District Director Remarks**

Incoming DD Yusuke Ohashi

Incoming DD Ohashi presented inaugural speech.

17:09 **Adjournment**

DD Matthew D. Ownby